



Honeywood
PRIMARY SCHOOL

2022 - 2024

BYOD Program Information





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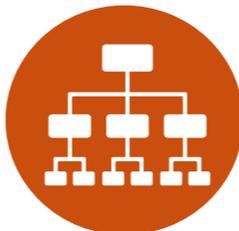
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About BYOD at Honeywood PS

The 1:1 Bring Your Own iPad Program established at Honeywood Primary School in 2018 for our students, in consultation with our School Board and Parent Community.

Students at Honeywood Primary School currently have access to Apple devices in the form of iPads.

Honeywood Primary School has chosen to implement Apple Technology for the following reasons:

- The Apple iPad offers superior, intuitive programs and an extensive media suite which is highly relevant to our classroom learning environment
- The iPad offers a broad range of quality educational software with creative tools which are highly engaging to students and enable them to easily apply them in ways that increase learning across all subject areas including Maths, English, Art, Science and Music.

Department of Education Strategic Direction

The Department of Education's ICT Vision for Teaching and Learning in Public Schools document focuses on every student, every classroom, every day. Preparing our students for the world of tomorrow, not the world of today.



Devices & Purchasing Requirements

Our Recommended Bundle

iPad 9th Gen (64GB - 256GB)
AppleCare+
Logitech Rugged Keyboard Cover
Panzer Glass Screen Protector

Requirements

To ensure compatibility with the school system & classroom needs, we recommend the following devices:

- iPad (9th Gen - recommended)
- iPad (8th Gen)
- iPad (7th Gen)
- iPad Pro
- iOS14 Installed (minimum)

Recommended Accessories

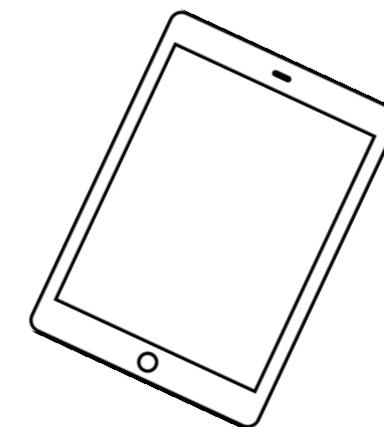
- Headphones
- Protective casing
- Keyboard

+Apple Care

Apple Care can be purchased for a small additional cost and provides a warranty. More information can be found here: <http://www.apple.com/au/support/products/>

Insurance

Insurance is an important consideration for the device your child brings to school. You can discuss insurance cover for the device with your home and content provider and adding this item to your existing cover.



Winthrop Australia

Winthrop Australia is the provider of Apple products to the Department of Education. They are able to provide a wrap-around service to schools including:

- One stop shop - The online ordering portal enables you to get everything you need in the same place.
- Warranty and insurance - Winthrop Australia offers logging of warranty and insurance repairs through their online portal. iPads are dropped off at school to be logged by a school representative, collected by Winthrop Australia, repaired/replaced and returned in a timely manner.
- Support - Winthrop Australia offers ongoing professional development, parent information sessions to schools and phone support.

To order or for more details and options go through the Honeywood Primary School portal at Winthrop Australia.

<https://sales.winaust.com.au/shop/honeywoodps>

Can I order from Winthrop Later?

Yes! The portal remains open and orders can be placed at any time. Orders will be processed on a daily basis with delivery approximately 4 weeks after processing.

Device Setup

If the iPad is purchased from Winthrop your child's iPad will arrive set up to work within our network and with our management system installed.

As soon as you turn your iPad on the instructions will take you through the process of setup. At the beginning of the school year, new devices to the program will be collected by the school and the Jamf supervision profile will be added to the device which allows the school to add all the education apps for FREE. This process will wipe the device clean, so we do recommend that you don't add too much to new devices before sending the into school.

It is important to note that you CANNOT restore a backup after Jamf has been added, so any files or photos should be saved to another device prior to the install.



Please ensure that the iPad is set up under your child's full name.

App & File Organisation

To organise iPads, please separate apps you use at home from those dedicated to school. We recommend establishing a 'school' page, with screens relating to the needs at school and establishing a 'home' page which has the apps your child uses at home.

Parental Controls

Once your child's device is setup with Supervision via the school's MDM, Jamf, Parents are provided access to the parent app that allows them to control apps, usage and be able to track the device at home.

What is Mobile Device Management? (MDM)

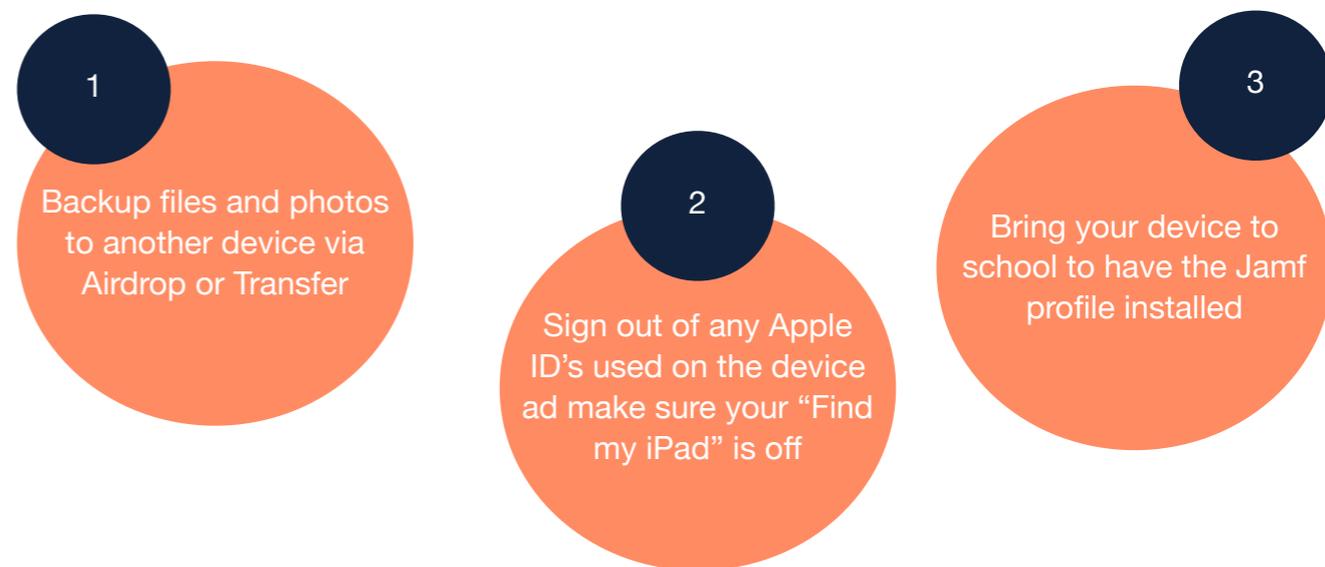
Before you can join the MDM program

The process of joining the MDM program involves wiping the iPad. For this reason, you need to have a backup of your iPad. In addition to performing a backup, you will also need to ensure that “Find my iPad” is turned off on the iPad. If “Find my iPad” is still turned on, the school’s technician will be unable to wipe the iPad and enrol it into the MDM program.

What to expect when your iPad is returned:

The iPad will have been wiped - so all apps and data will have been removed. We expect for this to occur in the first week of school. The student's iPad is wiped as part of the process of enrolling in the MDM program. This removes all apps, settings and documents.

You may reconfigure the iPad as you like after this - including logging back into your own Apple ID, and downloading any of the apps you had previously purchased.



Note however that being part of the MDM program means you do not need to use an Apple ID at all in order to use the apps that Honeywood Primary School provides for you.

Apps that Honeywood Primary School has assigned to your child's iPad will start installing automatically once the iPad is re-connected to WiFi.

Once your child's device is setup with supervision via the school's MDM Jamf, parents are provided access to the parent app that allows them to control apps, usage and be able to track the device at home.

As the Parents or Guardians of the Student, you will receive an email containing the login details for Jamf Parent. Download the Jamf Parent app on any other device by searching for it on the apple App Store. Any settings you apply using Jamf Parent will only apply outside of school hours (before 8:20am and after 2:45pm on school days, and all day on weekends). During school hours, your student's teacher will have control over the iPad.



Responsibility & Maintenance

Home Responsibilities

- Charge iPad to at least 90% for each day.
- Ensure frequent or automatic updates occur for apps and the device.

Classroom Responsibilities

- Students will manage academic work in a classroom workflow (storing work and submitting to Seesaw)
- Safe storage of the device in classrooms throughout the day.

Storage - Organise, Back Up and Removal.

It is important to organise the iPad regularly to allow for updates and new work. For those who wish to keep certain photos, videos, documents etc we recommend:

- Backing up to iTunes on a computer or iCloud on the iPad <https://support.apple.com/en-lamr/HT203977>
- Google Drive Students will backup and submit their academic work regularly through their classroom workflow. However, it is also important to clear and remove any photos or documents that are unused and no longer needed in order to free up space. <https://support.google.com/drive/answer/7070690?co=GENIE.Platform%3DiOS&hl=en>

Cleaning Your iPad

Maintain the iPad screens and covers by cleaning on a termly basis. Read the following link to get more information: <http://www.wikihow.com/Clean-Your-iPad>

Updating the Operating System and Apps

The little red bubble with '1' written in it sits on the top of your 'Settings' app, meaning that your current operating system requires an update. In regards to the apps, if your iPad isn't setup to automatically update them then you need to go to the app store on the iPad and see if updates are required. Please make sure everything is up to date.

Insurance & Care

iPads brought to school are not covered by the Honeywood Primary School or Department of Education's insurance.

If the iPad is damaged at school it is the parent's responsibility to pay the insurance excess and any other repair costs which might occur.

Parents will need to ensure that iPads are insured through their personal home and contents insurance or if iPads are purchased through Winthrop Australia, that you have purchased the Optional 2 Year AppleCare or Protecsure Insurance option.

Protectsure (\$100 excess inc GST): This insurance covers your device for 2 years against:

- Full theft when in a secure location
- Lost in public transit
- Stolen from a locked vehicle

AppleCare+ Warranty for iPad provides up to two years of expert telephone technical support and additional hardware coverage from Apple, including up to two incidents of accidental damage coverage per year, each subject to a A\$65 service fee.



Social Media & Privacy

As per Department of Education (DoE) guidelines, Internet and Online Services provided to students will primarily be used for learning related activities and require informed parental consent, user agreements and appropriate management. DoE provides online services to students in public schools for learning related activities and strives to protect students from exposure to inappropriate online material and activities. Students engage in learning about ethical and safe use through online platforms. Lessons are consciously planned and implemented to enhance development of ICT skills and Digital Technologies understanding, in order to prepare them for an ever changing social, higher-education environment and future workforce. We encourage students and teachers to safely and ethically access the internet and email, use organisational tools and engage with resources to innovate and transform their teaching and learning.

Privacy

Staff, parents/carers and the community need to encourage students to be aware of the risks associated with some online activities and how to adopt protective online behaviour to protect them from exposure to inappropriate online material or activities, suggestions being:

- Keeping personal details private by using a nickname instead of a real name and always asking parents before giving out name, address or phone number online.
- Keeping usernames and passwords private.
- Mindfully posting online and being positively constructive in response to others. Once posted, a message can be difficult to remove.

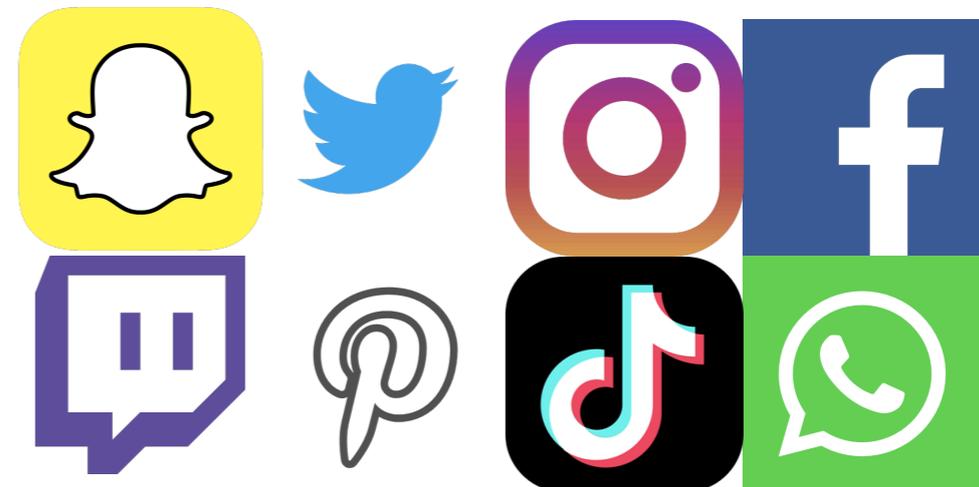
Social Media and Privacy

Social Media

The youngest age requirement for a social network is 13 years of age, some are even older. Most social media sites set minimum age requirements. This is primarily for safety reasons as young children don't understand the dangers of cyber predators, and because younger children have not yet developed the good judgement to know what's okay to post and what is not. They are also exposed to adult content which can be suggestive or inappropriate. Cyberbullying is emerging as a pretty devastating and destructive outcome for young children as well.

We understand that some parents have used their parental discretion to allow their child to participate in social media at home, however at Honeywood Primary School this will not be permitted.

If you have concerns regarding your child's online safety, please access the Office of the Children's eSafety Commissioner at <https://www.esafety.gov.au/>



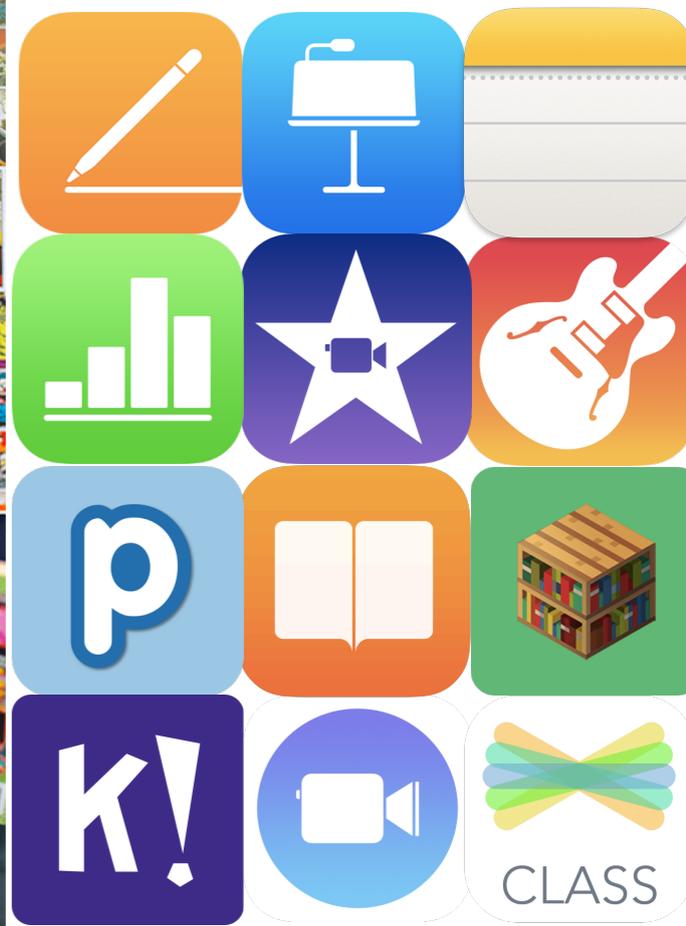
App Information

All apps are provided at no cost to the student via the Jamf Student App following the enrolment and supervision of their device. This includes a number of paid apps that the school has assessed and feels are valuable to support student learning and creation.

The licences of these apps provided through Jamf are pushed out to the student devices remotely and then the device will be prompted to automatically download the apps when it next connects to a wifi connection. Parents will not need to access the app store or purchase any apps that are used as part of the BYOD Program.

On completion of Year 6, or upon leaving the school, Jamf will be revoked from the device along with any school owned app licences attached to that device.

Students and Parents are able to locate a full list of the apps that the school can provide at no cost by opening you child's Jamf Student App on their device once it has been setup. Students are free to download any of these apps as they need them but are encouraged to do this at home as the home wifi network will be much faster



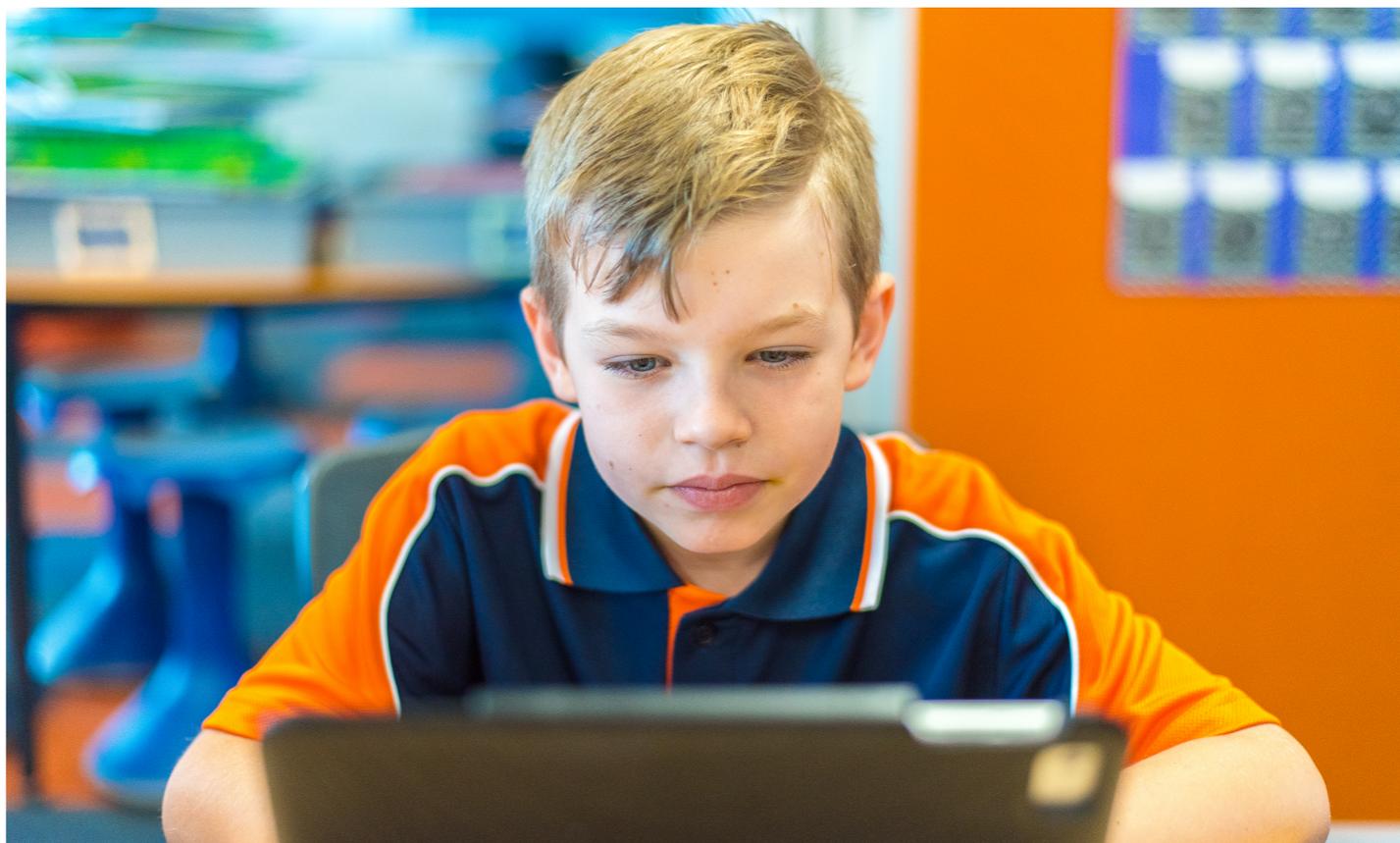
Frequently Asked Questions

Honeywood Primary School would not be presenting such an opportunity if they did not believe students would benefit and that parents would not receive value for money.

Students needs and their education are at the heart of every decision Honeywood Primary School makes.

The 1:1 program is a new pathway supporting the delivery of 21st century learning and is a digital device ownership model where students or staff use their privately owned devices to access the network and information systems in an educational setting.

It is a tool offering enhanced opportunities for students to be empowered, take ownership of their learning and ultimately have access to our Technology Learning Environment.



Why iPads?

The Apple iPad offers superior, intuitive programs and an extensive media suite which is highly relevant to our classroom learning environment. These creative tools are highly engaging to students and enable them to easily apply them in ways that increase learning across all subject areas including Music, Art and Science. Our school is set up to allow the iPads to connect easily to our existing network throughout the school.

What are the minimum device requirements?

At a **minimum** we have identified the iPad (7th Generation) as the recommended device. For longevity of the device we also advise parents that earlier devices are not recommended as we cannot guarantee that they will be able to maintain required functionality over a three year period (considering device and app updates).

Has the school considered a bank of iPads rather than individual ownership?

Our school already has bought iPad's which are shared among classes for use on a timetabled basis. Student access to those iPad's will be limited as they are used on a share basis. The 1:1 Program overcomes this issue and embraces teaching and learning in ways that can't be achieved otherwise.

Do I have to purchase an iPad through this package or can I source my own?

Winthrop Australia, in conjunction with Apple Education, provides Honeywood parents with a heavily discounted iPad that can include the 2-3 Year AppleCare warranty. The pricing offered to Honeywood cannot be matched by 3rd party retailers (JB HiFi, Dick Smith, etc.) due to these heavy discounts. Winthrop Australia also provides warranty and insurance support through the school administration to ensure any issues are resolved as soon as possible. Claims for warranty and insurance not purchased through Winthrop Australia's portal cannot be supported in the same way. Details of pricing can be found on the Honeywood Primary School portal at Winthrop Australia. <https://sales.winaust.com.au/shop/honeywoodps>

Will devices need to be insured and by whom?

Yes, it is highly recommended that devices are insured. This will be the responsibility of the parents. Please consider that devices may simply be added to most home insurance policies and this should still cover them at school too. We suggest you discuss this with your insurance company directly.

Why is it important that everyone has the same device

Technology and software needs to be consistent between all students and the teacher. This ensures that no student is disadvantaged because their device cannot support the required technology which means they cannot do the learning tasks.

What if I can't afford to buy an iPad?

In the event that parents are unable to supply a device, some school devices will be accessible to each class. It is important to note though, that while we will endeavour to meet the needs of every child we cannot guarantee one to one access at all times (students may have to share devices).

How will the internet be monitored?

Direct internet access will be monitored by individual classroom teachers. To support this, protections are also in place via the Department of Education while connected to the school Wi-Fi. These protections restrict students from accessing inappropriate websites.

How will devices be kept secure when at school?

Devices to be kept on desks and classrooms will remain locked when unattended.

Will my child's basic numeracy and literacy suffer?

iPads are a highly effective resource tool designed to complement and enhance the current teaching and learning programs at Honeywood. By no means is it a replacement of the already proven explicit teaching and learning practices that currently take place within each classroom. The iPads offer teachers the ability to employ more extensive approaches to teaching numeracy and literacy including greater scope for more individualised instruction at the point of need.

How much time will students use the iPads in the classroom?

The amount of time the iPads will be used will vary from day to day depending on the learning experiences and resources identified by the teacher, and the tasks involved. Thus, the amount of use depends on each individual student's needs as well as the activity or project that is being studied. There is the potential to use the iPads for all subject areas including specialist subjects such as Music, Science and Physical Education. However, teachers will decide when and how much the iPads will be used per lesson, per week in order to meet individual and classroom needs. Parents can be assured that this tool will be used effectively every to maximise their child's educational outcomes.

Who is responsible for maintaining devices?

Apple devices need to be updated regularly. This will need to be managed by parents at home. Parents will be responsible for downloading and updating all apps identified for school use. Maintenance of devices will also include charging as it will not be possible to do in class. A responsibility cycle is available in the BYOD Parent Booklet.

Will there be any limitations on what parents are expected to spend on additional apps?

All school based apps will be provided to students free of charge. They will have access to these and can continue to use these as long as they remain at Honeywood PS. There will be no additional expenses to parents unless they choose to purchase apps.

Which accessories will students require with their device?

We strongly recommend all parents purchase a heavy duty protective case for their device. Students will also be required to use headphones at times and are welcome to use their own. All accessories must be labelled to clearly identify your child's name.

What will happen if a student is not using the device appropriately?

All students must sign the responsible user agreement. If they are not meeting the requirements of this agreement their access to using their device and/or the school network may be restricted for a period of time.

Safety Tips

Family Sharing & Child Apple ID

Nominate one parent/carer as the “family organiser” to set up a child’s Apple ID for any children under the age of 13.

The Family Organiser must have an Apple device and can link in 5 additional family members into Family Sharing.

- Family members can use the apps without having to purchase new licences
- Family Organiser can recover forgotten passwords
- ‘Ask To Buy’ function means that children have to ask permission from the Family Organiser before purchasing apps
- Family Sharing enables you to access the same music, movies, TV shows, books and apps.
- The Family Organiser can limit children’s access on their device using Screen Time.

Follow this link for a step-by-step guide to setting up Family Sharing & Child’s Apple ID: <https://support.apple.com/en-au/HT201084>

Parental Controls

Use Content & Privacy Restrictions in Screen Time to block or limit specific apps or features on your child’s device.

- Set a Parent Passcode and Screen Time password to prevent other family members from changing settings.
Make sure you use a different passcode from the one used to unlock the device for the parent access passcode
- You can prevent iTunes & App Store purchases
- You can turn off built-in apps or features for example: turn off FaceTime

- You can prevent explicit content played in music, films or TV shows with specific ratings, web content and apps, Siri searches and Game Center features.

Follow this link for a step-by-step guide to setting Content & Privacy Restrictions: <https://support.apple.com/en-au/HT201304>

Screen Time

Screen Time lets you know how much time you and your children spend on apps, websites and more.

- Make informed decisions about how you use your devices.
- Set a Screen Time Passcode (different to the one you use to unlock your device) to change Screen Time settings or allow more time when app limits expire.
- Get a detailed report about how the device is used, apps that have been opened and websites that have been visited.
- Set Downtime for bedtime or a set period of time to turn off specific applications.
- Set App Limits for categories of apps. You can customise the time limits and days of the week of when limits apply.
- Set communication limits for Phone, FaceTime and Messages.

Follow this link for a step-by-step guide to using Screen Time: <https://support.apple.com/en-au/HT208982>

There are many more useful recommendations and ideas at:

<https://www.esafety.gov.au/parents>
<https://kidshelpline.com.au/parents>
<https://www.apple.com/au/families/>